भारतीय विमानपत्तन प्राधिकरण

AIRPORTS AUTHORITY OF INDIA

(मिनी रत्न - श्रेणी -1 सार्वजनिक क्षेत्र का उद्दम)

(A Miniratna - Category – 1 Public Sector Enterprise)

क्षेत्रिय कार्यालय , पश्चिमी क्षेत्र, मुंबई

Regional Headquarters, Western Region, Mumbai.

ADVT.NO. 03/12/2020/APPRENTICE (Graduate/Diploma) (WR)

Notification for Engagement of Apprentices under Apprentices Act, 1961- Western Region

Airports Authority of India(AAI) a Schedule – "A" Mini Ratna Category-1 Public Sector Enterprise entrusted with the responsibility of creating, upgrading, maintaining and managing Civil Aviation infrastructure both on the ground and air space in the country.

Airports Authority of India, Regional Headquarters, Western Region invites applications from the eligible and willing Diploma and Degree holders who are domicile of Maharashtra/ Gujarat/ Madhya Pradesh/ Goa meeting the following Educational qualifications for engagement as Apprentices under Apprentices Act 1961/2014 (as amended from time to time) and commensurate policies/rules of the organization. Reservation will be applicable as per the prescribed percentage for recruitment applicable to the state where Apprentices are engaged.

A.   Details of posts and qualifications: (Tentative – can be reduced/increased)

Sr. No.	Category/ Discipline	Number of Seats	Duration of Training	Rate of Stipend per month (in Rs.)	Minimum qualification	Locations/Airports of Apprenticeship training at RHQ, Western Region Airports.
01	Graduate Apprentice (Mechanic/ Auto Engineering)	31	One Year	15,000/-	**a)** A Degree in Engineering or Technology (Mechanical/Automobile) granted by a Statutory University. **b)** A Degree in engineering or Technology (Mechanical /Automobile) granted by an Institution empowered to grant such degree by an Act of Parliament. **c)** Graduate Examination of Professional Bodies recognized by the Central Government as equivalent.	RHQ, Western Region, Juhu, Surat, Bhavnagar, Vadodara, Rajkot, Aurangabad, Pune, Goa, Bhopal, Shirdi, Jamnagar, Bhuj, Diu, Gondia, Indore, Jabalpur, Jalgaon, Kolhapur, Porbandar, Solapur, Keshod, Nagpur, Songarh.

Sr. No.	Category/ Discipline	Number of Seats	Duration of Training	Rate of Stipend per month (in Rs.)	Minimum qualification	Locations/Airports of Apprenticeship training at RHQ, Western Region Airports.
02	Graduate Apprentice (Communication Navigational Surveillance)	29	One Year	15,000/-	Bachelor's Degree in Engg./Tech. in Electronics/Tele Communication /Electrical with specialization in Electronics from a recognized Institution.	
03	Graduate Apprentice (Information Technology/ Computer Science)	26	One Year	15,000/-	Bachelor's Degree in Engg./ Tech. in Computer Science/ Computer Engineering/ IT/ Electronics	RHQ, Western Region, Juhu, Surat, Bhavnagar, Vadodara, Rajkot, Aurangabad, Pune, Goa, Bhopal, Shirdi, Jamnagar, Bhuj, Diu, Gondia, Indore, Jabalpur, Jalgaon, Kolhapur, Porbandar, Solapur, Keshod, Nagpur, Songarh.
04	Diploma Apprentice (Mechanic/ Auto Engineering)	27	One Year	12,000/-	a) A Diploma in Engineering or Technology (Mechanical/ Auto -mobile) granted by a State Council or Board of Technical Education established by a State Government. (b)A Diploma in Engineering or Technology (Mechanical /Automobile) by a University. (c) A Diploma in Engineering or Technology (Mechanical /Automobile) granted by an Institute recognized by the State Government or Central Government as equivalent to a) and b) above.	
05	Diploma Apprentice (Communication Navigational Surveillance)	22	One Year	12,000/-	Diploma in Electronics/Tele Communication/Radio Engineering from a recognized Institution.	

Sr. No.	Category/ Discipline	Number of Seats	Duration of Training	Rate of Stipend per month (in Rs.)	Minimum qualification	Locations/Airports of Apprenticeship training at RHQ, Western Region Airports.
06	Diploma Apprentice (Information Technology/ Computer Science)	24	One Year	12,000/-	Diploma in Engg./Technical in Computer Science/Computer Engineering/IT /Electronics.	RHQ, Western Region, Juhu, Surat, Bhavnagar, Vadodara, Rajkot, Aurangabad, Pune, Goa, Bhopal, Shirdi, Jamnagar, Bhuj, Diu, Gondia, Indore, Jabalpur, Jalgaon, Kolhapur, Porbandar, Solapur, Keshod, Nagpur, Songarh.

B.   CONDITIONS: -

1. Apprentices shall have to undergo Apprenticeship training at notified Airports/ Establishments.
2. The qualification prescribed shall be from a recognized University/ Institute with minimum 50% marks (45% for SC/ ST Candidates) in aggregate.
3. As provided under the Apprentices Act, 1961/2014 as amended from time to time, candidates who have already completed their apprenticeship or terminated their apprenticeship midway or pursuing their apprenticeship with other organizations or AAI with same qualification level, shall not be eligible for being engaged as Apprentice.
4. As provided under the Apprentices Act, candidates, who had training or job experience for a period of one year or more after the attainment of essential qualifications, shall not be eligible for being engaged as Apprentice.
5. If the mark sheet provides CGPA, it will be incumbent on the applicant to provide the marks, based on the conversion criteria mentioned in the guidelines issued by the University/Board/AICTE as appropriate.

C.   EDUCATIONAL QUALIFICATION: -

1. DEGREE/DIPLOMA candidates should possess full time regular four years Degree in Engineering or three years Diploma of the above mentioned streams from Institutions recognized by AICTE, GOI.

D.   ELIGIBILITY CRITERIA: -

1. Indian Nationals belonging to the states of Maharashtra, Gujarat, Madhya Pradesh and Goa from Western Region (WR) are eligible.
2. Candidates who have passed Degree/Diploma on or after **01.03.2018** only are eligible (Candidates should not have completed three years after passing of the qualifying examination). Students who have appeared for final year examination and awaiting results may also apply, however, their engagement shall be subject to qualifying the essential Equivalent qualification and production of Certificate.

3. Age Limit for Apprentices will be minimum 18 years and maximum 26 years as on **30.11.2020** (Upper age limit is relaxed by 5 years for SC/ST & PWD candidates and 3 years for OBC candidates. However in case of non-availability of candidates in reserved categories, the same will be filled from other reserved categories/General categories)

E. NON LIABILITY TO OFFER EMPLOYMENT ON COMPLETION OF APPRENTICESHIP: -

1. Whereas, in Section 22 of the Apprentices Act, 1961 there is a provision which states that every employer shall formulate its own policy for recruiting any apprentice who has completed the apprentice training at his establishment, the Apprenticeship amendment rules, 2015 clearly states that it shall not be obligatory on the part of the employer to offer any employment to the apprentice on completion of period of his apprenticeship training in his establishment.
2. Airports Authority of India, in adherence to the provisions of the Rule and Schedule VI thereof, is not liable to offer any employment to the apprentices engaged, not does it have a stated policy for recruiting any apprentices and shall so maintain in all its contracts for the purpose of apprenticeship.

F. SELECTION METHODOLOGY: -

1. Selection for engagement of Apprentices would be based on percentage (%) of marks in the qualifying examination.
2. The candidature of the applicant would be provisional. The Selection will be based on Interview/verification of certificates/testimonials and submission of CERTIFICATE OF MEDICAL FITNESS (to be obtained only from a Gazetted Government Medical Officer/Medical Officer of a Government Undertaking) at the time of joining.
3. Police verification certificate to be obtained from local area of residence.
4. The shortlisted candidates will be called for interview/Document verification through their registered E-mail ID only.

G. GENERAL INSTRUCTIONS:

1. Last Date of receipt of application is **31.12.2020 by 6 PM.**
2. Candidates are advised to carefully read the entire advertisement for details of educational qualification and other eligibility criteria before submission of application.
3. Applications without supporting documents/incomplete/not fulfilling the prescribed criteria in any respect shall be rejected.
4. Candidates applying for more than one Discipline will not be considered and their application will be rejected.
5. Candidates shall apply for one Discipline within a State and may be offered apprenticeship in any of the locations, subject to the availability of choice(s).
6. The candidates may also provide their choice/ option of location/airport for apprenticeship in remarks column, Maximum up to 3 (Three) locations while applying for apprenticeship; else they will be posted at the location/airport based on registered location (in portal) as *no* TA/DA will be provided for any location.
7. **Candidates should register themselves in the concerned web portal (NATS) prior to applying for apprenticeship training without fail.** Correspondence/Communication in any other manner will not be entertained.
8. Request for change in mailing address/ category/ discipline/ qualification once declared during registration on NATS/ AAI web portal will not be entertained.
9. **In case any candidate/ apprentice has already applied for apprenticeship training in AAI, RHQ/WR then their candidature will also be clubbed with the new applications to be**

received by way of this advertisement. However, selection shall be strictly on the basis of merit/rank and meeting all eligibility criteria.

10. The number of candidates to be engaged is indicative and may undergo changes as per requirement without any further notification.

11. During the period of apprenticeship training, candidates will be governed by the Apprentices Act, 1961 (as amended in 1973 and till date) and the policies/rules of the organization.

12. Reservation for SC/ST and OBC as applicable will be followed. Candidates applying under OBC category are required to submit the NCL (Non-creamy Layer) certificate mentioning the validity of the certificate as per rules. For claiming the benefit of OBC category, the candidate should submit a latest caste certificate in the proforma prescribed by Govt. of India, which would, among others, specifically mention that the candidate does not belong to the persons/sections (creamy Layer) as mentioned in column 3 of the schedule to the Department of Personnel & Training.

13. As per Government of India OM No.36012/22/93-Estt. (SCT) dated 08/09/1993, Candidates belonging to OBC category but failing in creamy layer are not entitled for OBC reservation benefits. Accordingly, such candidates may choose to apply for the position, provided they meet the age criteria applicable to UR candidates and indicate their category as "UR".

14. At any stage of the selection process, if it is found that the candidate has furnished false or incorrect information, then the candidature/engagement of the candidate is liable to be cancelled.

15. Airports Authority of India has no obligation to give regular employment to Apprentices. Candidates shall have no right to claim regular employment from AAI on the basis of this apprenticeship training at any point of time. AAI management is not liable for any sort of employment/placement. However, apprentices who have successfully completed one year of Apprenticeship Training in AAI, as per the Apprentices Act, 1961 will be exempted for submitting application fees required for future direct recruitment in AAI subject to fulfillment of other requirements stipulated in the respective recruitment advertisement.

16. The decision of AAI Management will be final and binding on all candidates on all matters relating to eligibility, acceptance or rejection of the application, mode of selection, cancellation of the selection process either in part or full, etc. No correspondence will be entertained in this regard. Filling up of the seats is solely at the discretion of the AAI management based on suitability of candidates and no claim will be entertained, if some of these seats are not filled due to unsuitability/insufficient number of candidates.

17. In case no application is received from suitable/ eligible candidates by last date, AAI shall take apprentices directly from NATS portal.

18. AAI Management is not answerable to the candidate for non-selection.

19. It shall be the sole responsibility of the candidates to get their profile verified from the respective Regional BOAT PORTAL.

20. **PROCEDURE FOR REGISTRATION AND SUBMISSION OF APPLICATIONS FOR GRADUATE/ DIPLOMA CANDIDATES:**

    i. Candidates are first required to register in the web portal of NATS (National Apprenticeship Training Scheme) using the link given below for enrollment / registration as apprentices.

    ii. https://portal.mhrdnats.gov.in/boat/commonRedirect/registermenunewlregistermenunew.action

Procedure for student enrolment as Apprentice in NATS Portal may be seen at Annexure-I given along with this advertisement.

iii. After completing enrollment / registration as Apprentice, the candidates have to apply to the respective discipline through the NATS portal against seats notified by AAI (**ID No. / Registration Number of AIRPORTS AUTHORITY OF INDIA, WESTERN REGION in NATS Portal is WMHMCC000058**). Procedure to apply for **Apprenticeship training in AAI may be seen at Annexure-II given along with this advertisement.**

iv. In case of any issues / queries related to NATS portal, you may please contact Board of Apprenticeship Training (BOAT) (Western Region), Mumbai, as the NATS portal is instituted by BOAT.

v. Application received online through NATS Portal will only be considered.

vi. After registering themselves on BOAT web portal, candidate documents shall be verified by BOAT, after which necessary steps have to be followed by the candidates for applying to **AIRPORTS AUTHORITY OF INDIA, WESTERN REGION, Estb. ID: WMHMCC000058.**

21. **APPLICATION FEE**: **NO Application Fees.**
22. **IMPORTANT DATES**:
    i. Commencement of Online Application through NATS Portal: **09.12.2020 (Wednesday)**
    ii. Last Date of Online Application through NATS Portal**: 31.12.2020 (Thursday)**

23. For any clarification/queries candidates may contact via E-Mail Id: recttcellwr@aai.aero or Telephone: 022-2921-7709/ 7710/ 6988/ 7489 (From 10:00 AM to 05:00 PM Monday to Friday)

GENERAL MANAGER (HR), WR
FOR REGIONAL EXECUTIVE DIRECTOR,
WESTERN REGION (WR)

PROCEDURE FOR ENROLLMENT IN

NATS (NATIONAL APPRENTICESHIP TRAINING SCHEME) PORTAL

Points to Note:

A candidate should possess any of the following qualifications to enroll himself as an apprentice:
i.   Graduation
ii.   Diploma

Checklist for Enrollment

Candidates should have the following details ready to complete the enrolment process:

i.   University Reg. No./Roll No./Enroll. No.
ii.   Final Degree/Diploma Certificate/Consolidated Mark sheet (Scanned copy for uploading: Format: PDF, Size: Less than 1MB)
iii.   Name of College/University
iv.   Percentage of marks or CGPA
v.   Branch of study
vi.   Month and year of Passing
vii.   Aadhar Card Number
viii.   Bank details
ix.   Valid personal E-mail ID &Mobile No. (Will be required to send/verify OTP)
x.   Passport size photograph (Scanned copy for uploading: Format: JPEG, Size: Less than 1MB)

Steps for Enrollment:

1. Log onto website **portal.mhrdnats.gov.in** and Click on **"Enroll" tab.**
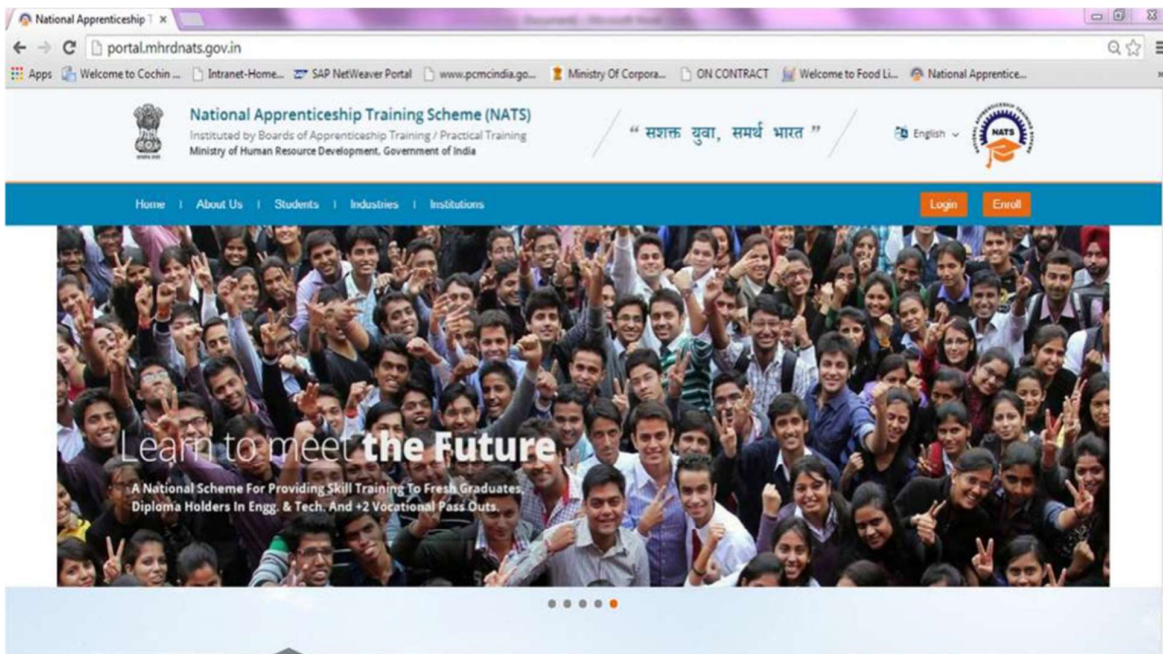
2. The page appears with **Eligibility Check (1)**, **Questionnaire & Guidelines (2)**, **Enrollment Form (3)** and **Preview & Confirm (4)** sections as shown below:

3. In the **Eligibility Check (1)** section, select "**Student**" from the drop-down list. Then other student related questions appear. Answer the questions related to eligibility check for the NATS programme.

□ If you are eligible for the programme, the **Congrats! You are eligible to enroll now** message appears and the Let's get Started area is displayed.

□ If you are not eligible for the programme, the **Sorry! You are not eligible to enroll this apprentice Program** message appears.

4. **Ensure that you have the mandatory documents** and click **I've above data**. The Let's Get Started area is displayed.
5. In the **Mobile Number** text box, type your mobile number and then click **Send OTP**. The One Time Password is sent to the mobile number.
6. In the **One Time Password** text box, type the password received on your mobile number and then click **Continue**. The mobile number is verified and student related fields appear.
*Ps: The One Time Password cannot be used after 2 minutes. To resend the OTP, click **Regenerate OTP.***

6. Type your name and primary email ID in the **Name of the Student** and **Primary Email ID** fields, respectively, and type a password in the **Setup a Password** and **Confirm Password** fields.

   In case you are unable to complete the process of enrolment, you can login by using the Email ID and password to complete the process of enrolment later.

   To view the password as you type, click Show Password, and to hide the password, click Hide Password.

7. Click **Save and continue**. The **Questionnaire &Guidelines (2)** section appears.

8. Read the guidelines, required enrolment documents and the terms and conditions and then select the **By clicking this box I agree to the above Terms and Conditions** check box.

9. ClickAgreeandcontinue.The**EnrollmentForm**sectionappearswithPersonalInformation, Education Details and Training Preferences tabs.

10. On the Personal Information tab, type or select the required details.

11. Click **Save and continue**. The Educational Details tab appears.

12. On the **Educational Details** tab, type or select the required details. **Upload qualifying degree/ diploma/ provisional certificate.**

13. Click **Save and continue**. The Training Preferences tab appears. On the **Training Preferences** tab, type or select the required details.

14. Read the Declaration given at the bottom of the page, and then select **By clicking this box I agree to the above Terms and Conditions** checkbox.

15. Click **Save and Preview**. The **Preview &Confirm** section appears.

16. Check all the entered details and click **Submit**. The enrollment is completed and the Enrollment Successful page appears with your **Email ID**, **User ID** and **Password** details.

17. To print the enrollment details, click **Print**.

18. Click**Close&Continue**.TheLoginpageappearsasgivenbelow.*Candidatescan log on the NATS Portal with the enrollment details shown in the printout.*

PROCEDURE TO APPLY FOR APPRENTICESHIP TRAINING IN AIRPORTS AUTHORITY OF INDIA

1. Log onto NATS Portal using your User ID/E-mail ID and password obtained after enrollment.

2. In the home page **Click On "Establishment Requests" Tab And Select Option "Find Establishment"** from Drop Down Menu**.**
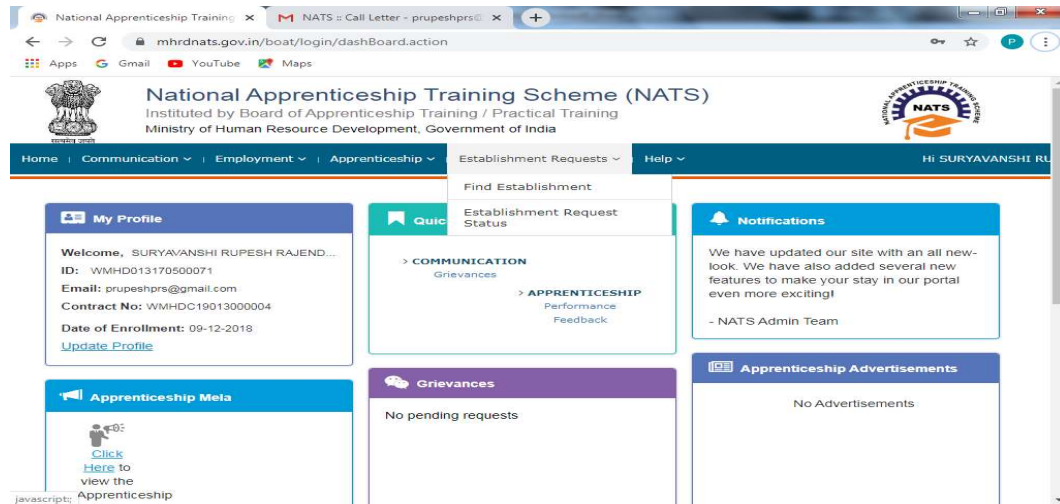

3. Once you click on **"Find Establishment", below page appears with two "Search Criterions". i.e. Options to Search by 1) Preferences and 2) Establishment Name.**
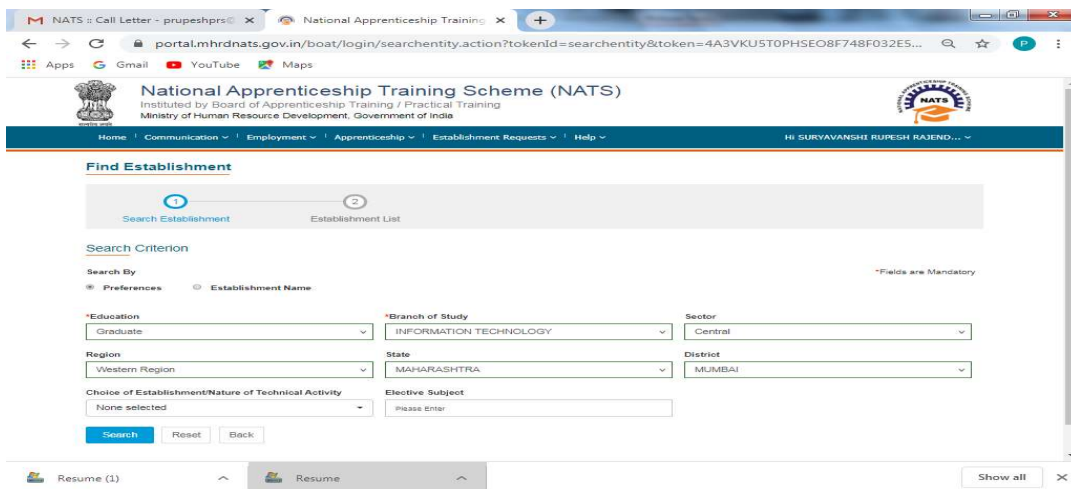
4. **Among the Search criterion options select Establishment Name, type AIRPORTS AUTHORITY OF INDIA and click on option "Search".**

5. Once you click on "Search" below page appears listing current openings in AIRPORTS AUTHORITY OF INDIA. **Click on Establishment name "AIRPORTS AUTHORITY OF INDIA"** (First column) & Region- **WESTERN REGION** and Select **"Apply"** button given at the page.

Find Establishment

①————————②
Search Establishment   Establishment List
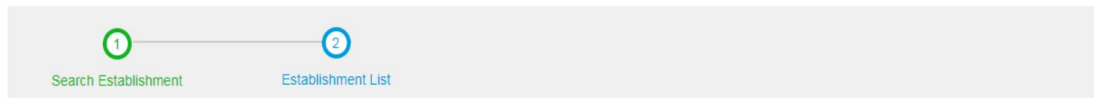
Showing 11 to 19 of 19 entries

| Copy | Excel | CSV | PDF | Print | Search: |

Establishment Name	Education Type	Branch of Study	Sector	Region	State	District	Action
AIRPORTS AUTHORITY OF INDIA	Graduate	CIVIL ENGINEERING,ELECTRICAL AND ELECTRONICS ENGINEERING,ELECTRICAL ENGINEERING,ELECTRONIC ENGINEERING,ELECTRONICS & COMMUNICATION ENGINEERING,FIRE TECHNOLOGY & SAFETY,INFORMATION TECHNOLOGY,MECHANICAL ENGINEERING (AUTO),OTHERS	Central	EASTERN REGION	ASSAM	KAMRUP METRO	Apply
AIRPORTS AUTHORITY OF INDIA	Graduate	AUTOMOBILE ENGINEERING,ELECTRICAL ENGINEERING,MECHANICAL ENGINEERING,MECHANICAL ENGINEERING (AUTO),OTHERS	Central	WESTERN REGION	MAHARASHTRA	MUMBAI	Apply
AIRPORTS AUTHORITY OF INDIA	Graduate	CIVIL ENGINEERING,ELECTRICAL ENGINEERING,OTHERS	Central	EASTERN REGION	BIHAR	GAYA	Apply
AIRPORTS AUTHORITY OF INDIA BAGDOGRA AIRPORT	Graduate	CIVIL ENGINEERING,ELECTRICAL ENGINEERING,OTHERS	Central	EASTERN REGION	WEST BENGAL	DARJEELING	Apply

6. Once you click on "Apply" button a message appears as given below **"Successfully applied for the training position. Based on availability,   you   will   be   contacted by the Establishment".**

For detailed information, visit link shown below:
http://mhrdnats.gov.in/sites/default/files/NATS_User_Manual_Student_Enrol.pdf